



## 2021 Tournament - Risk Assessment (including COVID-19)

**ALL club officials and coaches are required to read and follow the guidance in this Risk Assessment. Please ensure you notify players, officials and spectators of the requirements and any role they have. Please read FA guidance in the appendices and explain to ALL players and parents/carers.**

| Subject/Risk                         | Who may be affected | Risk Level before control measures |   |    |    | Control measures  | To be actioned by | Final Risk level<br>S x L = R |   |   |    |
|--------------------------------------|---------------------|------------------------------------|---|----|----|---|-------------------|-------------------------------|---|---|----|
|                                      |                     | S                                  | L | R  | RR |   |                   | S                             | L | R | RR |
| <b>GENERAL RISK AND SAFEGUARDING</b> |                     |                                    |   |    |    |   |                   |                               |   |   |    |
| Safeguarding/Consents                | Players (Under 18)  | 3                                  | 5 | 15 |    | <p><b>Ensure you read Appendix 2:</b> Safeguarding Children for guidance and your specific responsibilities in this area</p> <p>Anyone involved in activity directly with children (anyone aged under 18), must have an in-date DBS Check, is responsible for ensuring the environment is safe and should have completed some FA safeguarding training</p> <p>All participating clubs are affiliated with their county FA's which require them to have appropriate safeguarding policies, procedures and officers in place</p> <p>A separate roped area is provided for participating coaches, managers and players. There is a limit of 2 coaches per team entered and they will be provided with ID badges.</p> <p>All spectators will be situated in areas in the opposite side of the field to coaches and players and behind roped respect barriers.</p> | All coaches.      | 3                             | 2 | 6 |    |

|                        |               |   |   |    |  |  |   |   |   |   |  |
|------------------------|---------------|---|---|----|--|--|---|---|---|---|--|
|                        |               |   |   |    |  | <p>Participating clubs are requested to provide consent for photographs during event, including a professional club appointed photographer.</p> <p>Any published photographs will not identify individual children's names or any individual's personal details</p>  |   |   |   |   |  |
| Emergencies/Evacuation | All attending | 5 | 3 | 15 |  | <p>Club officials will coordinate any actions as a result of an emergency, including coordination of evacuation, crowd control, and for contacting emergency services, including ambulance.</p> <p>Omonia YFC coaches will act as stewards in the event of an emergency and ensure the safe evacuation of the venue in the event of an emergency such as fire.</p>     | Club officials/OYFC Coaches                 | 3 | 2 | 6 |  |
| First Aid              | All attending | 5 | 3 | 15 |  | <p>All Omonia coaches are trained in first aid, are provided with first aid equipment. They will act as nominated first aiders for the tournament.</p> <p>A covered defined area will be provided to administer first aid</p> <p>The venue has an easily accessible defibrillator (AED) and coaches, who attended the FA first aid course, are trained in its use.</p> | OYFC Coaches                                | 3 | 2 | 6 |  |
| Parking/Crowd control  | All Attending | 3 | 3 | 9  |  | <p>Ropes and pathways will demark pedestrian and spectator areas.</p> <p>Car parking areas are clearly identified</p> <p>Coaches are responsible for managing their attending spectators within the rules of the venue</p> <p>Car Park marshals will direct vehicles to enter, park and exit venue.</p>  | <p>All Coaches</p> <p>Car Park Marshals</p> | 3 | 1 | 3 |  |

COVID-19 RISK

|  |   |   |   |    |  |  |                                |   |   |   |  |
|--|---|---|---|----|--|--|--------------------------------|---|---|---|--|
| Track and Trace                        | All Attending                                     | 3 | 5 | 15 |  | All attendees will be requested to download the NHS Track and Trace app and scan the QR code found on posters at the club house and entrance   | Cub Officials and all Coaches  | 3 | 2 | 6 |  |
| Testing                                | All Attending                                     | 3 | 5 | 15 |  | All attendees over the age of 12 will be encouraged to take a Lateral Flow Test (LFD) within 48 hours prior to attendance.<br><br>Instruction to clubs for anyone positive test or symptomatic, not to attend, will be given prior to tournament date.   | Club Officials and all coaches | 3 | 2 | 6 |  |
| Face Coverings                         | All Attending                                     | 3 | 3 | 9  |  | This is an outdoor tournament so the risk of airborne transmission is reduced.<br><br>Face coverings will be encouraged when using indoor facilities such as toilets, etc.   | All Coaches                    | 3 | 2 | 6 |  |
| Changing, showering and use of toilets | Players, Match Officials & Coaches and spectators | 3 | 5 | 15 |  | Where possible, players, match officials and coaches must arrive changed and shower at home;<br><br>Toilets will be open during tournament and for and for 30 minutes afterwards.<br><br>Users will be encouraged to wear face coverings when using facilities   | All Coaches.                   | 3 | 2 | 6 |  |
| Social distancing                      | All Attending                                     | 3 | 5 | 15 |  | Players and coaches will be allocated a separate area at the venue, with a limit of 2 coaches per team entered<br><br>Participants will be encouraged to exercise social distancing when not playing<br><br>Spectators will be allocated a specific area at the venue. Pitches will be numbered and teams will remain at those allocated areas at least for the group stages | All Coaches.                   | 3 | 2 | 6 |  |

|   |               |   |   |    |  |  |              |   |   |   |  |
|---|---------------|---|---|----|--|--|--------------|---|---|---|--|
|   |               |   |   |    |  | <p>Respect barriers will be set at least 2m away from pitch side, on opposite side to players and coaches. Cones demarking 2m distancing will be placed behind respect barriers.</p> <p>One-way systems, with signs, will be in place in areas of potential congestion to prevent close contact</p> <p>Cones will depict 2m spacing around catering facilities to encourage social distancing when queuing.</p> <p>Numerous, easily identifiable, bins will be provided for attendees to dispose of waste. These will be regularly emptied by club volunteers.</p> <p>Signage will be located at various locations at the venue reminding attendees about hand hygiene, social distancing, face coverings and waste disposal</p> |              |   |   |   |  |
| Other Covid-19 modifications – in matches | All Attending | 3 | 5 | 15 |  | <p>Pre-and post-match handshake should not happen. Arm bumping is permitted</p> <p>Team talks can take place, if social distancing is observed and it is held outdoors;</p> <p>Warm-ups/cool-downs should always observe social distancing;</p> <p>Set plays – free kicks: referees and coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls;</p> <p>Set plays – corners should also be taken promptly to limit prolonged close marking</p> <p>Interactions with referees and match assistants should only happen with players observing social distancing;</p>   | All Coaches. | 3 | 2 | 6 |  |

|                       |                        |   |   |    |  |   |              |   |   |   |  |
|-----------------------|------------------------|---|---|----|--|---|--------------|---|---|---|--|
| Use of equipment      | All Attending          | 3 | 5 | 15 |  | <p>Water bottles or other refreshment containers should in no circumstances be shared.</p> <p>The sharing of equipment must be avoided where possible. Where equipment is shared, equipment must be cleaned before use by another person. Participants should take their kit home to wash it themselves, rather than have one person handling a large quantity of soiled materials. Where kit absolutely must be shared or kept together (e.g. last-minute stand-in players, shortage of kit, or an essential club function), each person handling it must wash or sanitise their hands immediately after and appropriate cleaning arrangements for the kit must be made.</p> | All Coaches. | 3 | 2 | 6 |  |
| Ball transfer         | Players                | 3 | 5 | 15 |  | <p>The nature of football means that the ball is not frequently handled. When the ball goes out of play it should not be retrieved by non-participants and should be retrieved using the feet rather than the hands where possible. Between games the ball should be disinfected.</p>   | All Coaches. | 3 | 2 | 6 |  |
| Shouting and Spitting | Players and Spectators | 3 | 5 | 15 |  | <p>There is an additional risk of infection in close proximity situations where people are shouting or spitting. This particularly applies when face to face. If possible, players should therefore avoid shouting when facing each other or spitting during, before and after games. This is included within The FA's Code of Behaviour (see Appendix 1).</p>  | All Coaches. | 3 | 2 | 6 |  |
| Treatment of injuries | Coaches and Players    | 3 | 4 | 15 |  | <p>The FA has produced a detailed First Aid Guidance document for First Aid.</p> <p>Injuries during play should still be treated as participant health and safety is of utmost importance. In all cases but particularly where medical treatment is needed, the best form of protection is through rigorous cleaning, personal hygiene and regular hand hygiene. An increased frequency of cleaning and disinfection of all surfaces and equipment, using standard household cleaning and</p>   | All Coaches. | 3 | 2 | 6 |  |

|                     |                                     |   |   |    |   |               |   |   |   |  |
|---------------------|-------------------------------------|---|---|----|---|---------------|---|---|---|--|
|                     |                                     |   |   |    | <p>disinfection products, will be recommended in The FA's supporting medical guidance above.</p> <p>If there is a first-aid or other medical personnel present, they should be equipped with the appropriate PPE (including face coverings) to protect themselves and others if they need to compromise social-distancing guidelines to provide medical assistance.</p> <p>After contact with an injured participant, the person who has administered first aid should clean their hands thoroughly with soap and water or alcohol hand sanitiser at the earliest opportunity. This advice is applicable to all situations, regardless of whether there was close contact or social distancing was maintained. The first aider should also avoid touching their mouth, eyes and nose.</p> <p>Anyone who is administering any form of treatment, should keep a record of each participant they have come into contact with for NHS test and trace purposes.</p> <p>If a participant becomes Covid-19 symptomatic during the day, they should immediately remove themselves from the area and return home as soon as possible. NHS guidance on further management of symptoms should be followed.</p> |               |   |   |   |  |
| Advance information | Club Coaches,<br>Parents and Carers | 3 | 5 | 15 | <p><b>Participants will be provided with this guidance in advance of the tournament:</b></p> <p>If you choose for your club to take part, you are required to follow all safeguarding and COVID -19 rules at out venue and during games.</p> <p>You will be required to follow all instructions, information and signs related to safety, social distancing and face coverings</p>  | Club Chairman | 3 | 2 | 6 |  |

|  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  | <p>All attendees are requested to download the NHS Track and Trace app and scan the QR code found on posters at the club house and entrance</p> <p>All participants and spectators are required to wear face coverings when using indoor facilities (toilets, etc.)</p> <p>We advise all attending to undertake a Lateral Flow test (LFD) within the previous 48 hours of attendance.</p> <p>If any player or attendee tests positive or display any symptoms they must isolate and NOT ATTEND!</p> <p>Players must arrive changed and ready to participate</p> <p>Ensure players take their own water bottle and their own hand sanitiser, both clearly marked with their name. They must not share these with anyone else.</p> <p>All coaches, must have an in-date DBS Check, be responsible for ensuring the environment is safe and should have completed some FA safeguarding training;</p> <p>All coaches must ensure the ratio of coaches to children is appropriate</p> |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|

**Guidance Notes**

|                 |                   |          |           |           |           |           |
|-----------------|-------------------|----------|-----------|-----------|-----------|-----------|
| <b>SEVERITY</b> | <b>5</b>          | <b>5</b> | <b>10</b> | <b>15</b> | <b>20</b> | <b>25</b> |
|                 | <b>3</b>          | <b>3</b> | <b>6</b>  | <b>9</b>  | <b>12</b> | <b>15</b> |
|                 | <b>1</b>          | <b>1</b> | <b>2</b>  | <b>3</b>  | <b>4</b>  | <b>5</b>  |
|                 |                   | <b>1</b> | <b>2</b>  | <b>3</b>  | <b>4</b>  | <b>5</b>  |
|                 | <b>LIKELIHOOD</b> |          |           |           |           |           |

| <b>LIKELIHOOD – RISK OF EXPOSURE</b> |  |
|--------------------------------------|--|
| <b>5</b>                             | <b>Almost Certain – Very High Risk</b> |
| <b>4</b>                             | <b>Probable – High Risk</b>            |
| <b>3</b>                             | <b>50/50 – Medium Risk</b>             |
| <b>2</b>                             | <b>Improbable – Low Risk</b>           |
| <b>1</b>                             | <b>Almost impossible – Low Risk</b>    |

| <b>SEVERITY/OUTCOME – INFECTED</b> |                        |
|------------------------------------|------------------------|
| <b>5</b>                           | <b>High Risk Group</b> |
| <b>3</b>                           | <b>Infected</b>        |
| <b>1</b>                           | <b>No Infection</b>    |



## APPENDIX 1

### FA - CODE OF BEHAVIOURS

CODE OF BEHAVIOUR Covid-19 is a highly infectious and dangerous disease. A resumption of contact play is only achievable if those involved create and maintain a controlled environment that minimises the threat of infection.

Risk in sport cannot be completely eradicated but with caution and care these risks can be reduced.

Each player will need to decide when to return to contact football, based on their own circumstances and the arrangements that have been put in place for a safe return. This is particularly the case for players from BAME communities or those with underlying health conditions.

All those returning to competitive grassroots football must adopt the following code of behaviour:

- Be aware of your own personal health. If you show any of the Covid-19 symptoms you must stay at home, inform NHS Test and Trace and seek medical advice.
- Be responsible. Read the guidance provided by The FA and by your club so that you are aware of the changes to the game and what is expected of you. This will include things like being prepared to wash your own kit, bringing your own labelled water bottle and being aware of changes to meet-up times.
- Practise good hygiene. Wash your hands regularly and before, during and after a game.
- Where possible maintain social distancing. This won't always be possible in a competitive match environment (for example when tackling an opponent) and that is acceptable. However, before, and after a game you should maintain social distancing.
- Support NHS Test and Trace. You're likely to be asked to provide your details so that in the event of a Covid-19 outbreak those potentially infected can be traced. This is to everyone's benefit so please cooperate.
- Do not spit. Spitting and the rinsing out of mouths is now a recognised risk to health and must not be done. Avoid shouting or raising your voice if face to face with other players.
- After the game. Be aware that other users may be waiting to use the facilities. Changing rooms and showers are likely to be closed and any socialising must follow the [Government's guidance](#) on social distancing.

## APPENDIX 2

### FA - SAFE GUARDING CHILDREN GUIDANCE FOR CLUB OFFICIALS INCLUDING COACHES AND CLUB WELFARE OFFICERS

- Your club must have completed a safeguarding & Covid-19 risk assessment and briefed you on your responsibilities.
- You are responsible for continuing to ensure the environment is safe and for implementing your club's safeguarding children policy and procedures.
- Coaches working with children must have an in-date FA DBS Check and should have done some FA safeguarding training.
- You must ensure the ratio of coach to different age groups of children is appropriate. See FA safeguarding guidance note 5.5, which covers the ratios of adults to children. There must be a minimum of two FA-DBS Checked adults present at any one time.
- It is essential that parents/carers give informed consent for their child(ren) to participate in your football session. When requesting consent, you have the ideal opportunity to be clear about what is expected of the children and their parents/carers in
- line with this guidance.
- Ensure you retain a written record of parent/ carer consent. The club may use a form such as the one in FA safeguarding guidance note 8.2 to gather any relevant information from parents/carers.
- Any children with additional medical or disability needs must be discussed with parents/carers to ensure you, or as the parents/carers, they can provide effective support to facilitate their involvement and appropriately update your risk assessments.

#### LISTENING TO CHILDREN

- While many families have coped well during lockdown, others may not have and for some children the experience will have
- been very difficult. You may be one of the first people outside the family unit that a child has met in recent times. It's important you know that some children may be struggling for various reasons, including:
  - Lacking confidence, as they have felt cut off from their friends;
  - Being confused and stressed about how to behave because of social distancing;
  - They or someone they care about may have been or still be unwell;
  - They may still be grieving because someone they love has died;
  - Hearing that people from BAME communities may be more vulnerable to Covid-19;
  - They may have been neglected emotionally and/or physically – through lack of food and/or care;
  - Children with learning disabilities may find it particularly confusing, as their routine has changed.

You may also have seen media coverage on the increase in:

- Domestic violence – significantly impacting children emotionally and/or physically in households where this has happened;
- Online grooming of children;
- Cyberbullying.

We're sharing this because of your important role in safeguarding. If you are worried about a child as they return to football, it's vital you report your concerns. Doing nothing is not an option.

- Please check-in with the children you are coaching/working with and ask them how they've been and how they're doing. There are five ways to report your concerns if you are worried about a child as they return to football:
- To your club or league Welfare Officer;
- To your County FA Designated Safeguarding Officer.

Click [here](#) for a list of County FA contacts;

- By emailing The FA Safeguarding Team at [safeguarding@TheFA.com](mailto:safeguarding@TheFA.com) ;
- If urgent and you cannot contact your club, league or County FA Designated Safeguarding Officer, you should call the NSPCC 24-hour helpline on 0808 800 5000;
- If it is an emergency because a child or children are at immediate risk, then call the Police on 999. The NSPCC has produced a great film which reminds us all how best to respond if a child discloses to you. It really is worth taking the two minutes it requires to watch. You can watch the film [here](#)